

**Schedule 4**  
**Data about contacts who are not clients or personnel of clients**

	What we collect	Source	Purpose	Legal basis	Recipients
<b>Contact information</b>	Preferred contact addresses Landline/mobile phone or fax numbers Email addresses Previous addresses	Individual himself or herself Other professional advisers Employers or former employers	For marketing our services, in person, or via communications	Our legitimate interests in marketing our services	<p>We will not pass your details to any third party except:</p> <ul style="list-style-type: none"> <li>As part of the arrangements for any event for which you have expressed an interest in attending;</li> <li>If one of our lawyers leaves the firm, and he or she knows you personally, we may allow him or her to take a copy of your details to their new firm.</li> <li>Where you are a supplier of goods or services, and we are asked to recommend such a supplier to a third party.</li> <li>Our service providers (such as data storage, typing, administrative support and audit)</li> </ul>
<b>Employment information:</b>	Position/Title Employment history Professional specialisms Qualifications	Individual himself or herself Other professional advisers Employers or former employers	For marketing our services, in person, or via communications	Our legitimate interests in marketing our services	
<b>Other</b>	Professional and personal interests	Individual himself or herself	For marketing our services, in person, or via communications	Our legitimate interests in marketing our services	