Data about third parties who are involved, directly or indirectly, in matters (including cases or transactions) in relation to which we are asked to advise or represent our clients.

	What we collect	Source	Purpose	Legal basis	Recipients
Contact information	Home and/or work addresses	Individual himself or	For contacting individuals where we need to do so as part of our client work For use in order to fulfil our instructions	Our legitimate interests in performing our instructions. The legitimate interest of our client in us performing its instructions.	Our client.
	Landline/mobile phone or fax numbers Email addresses Previous addresses	herself Our client or its professional advisers Other parties involved in matter			Other professional advisers of our client. Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter.
				Compliance with a legal obligation	Government bodies (such as HMRC) Courts, tribunals, local authorities, the Land Registry, where required as part of the conduct of the matter.
					UK regulatory and law enforcement bodies, where required of us under UK law or regulation.
					Our service providers (such as data storage, typing, administrative support and audit)
Employment information:	Position/Title	Individual himself or herself	For use in order to fulfil our instructions	Our legitimate interests in	Our client.

	What we collect	Source	Purpose	Legal basis	Recipients
	Employment history	Our client		performing our instructions The legitimate interest of our client in us performing its instructions Compliance with a	Other professional advisers of our client.
	Professional specialisms	Other professional			
1	Qualifications	advisers			Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter.
		Other parties involved in matter			
		Third party information sources			
				legal obligation	Government bodies (such as HMRC) Courts, tribunals, local authorities, the Land Registry, where required as part of the conduct of the matter.
					UK regulatory and law enforcement bodies, where required of us under UK law or regulation.
					Our service providers (such as data storage, typing, administrative support and audit)
Interests	Professional and personal	Individual himself or	For use in order to fulfil our	3	Our client.
	interests	herself	instructions		Other professional advisers of
		Other parties involved in matter			our client.
		Third party information sources		The legitimate interest of our client	Other parties and/or their professional advisers involved in a matter where required as

	What we collect	Source	Purpose	Legal basis	Recipients
				in us performing its instructions.	part of the conduct of the matter.
					Government bodies (such as HMRC) Courts, tribunals, local authorities, the Land Registry, where required as part of the conduct of the matter.
					Our service providers (such as data storage, typing, administrative support and audit)
Financial	Bank details	Individual himself or	Captured when we receive or make a payment to/from an individual, or make payments on behalf of an individual and retained as evidence of the transactions.	Compliance with a legal obligation Our legitimate interests in performing our instructions. The legitimate interest of our client in us performing its instructions.	Our client.
information	advisers Other pa involved Third par information				Other professional advisers of our client.
		Other professional			Our bank.
					Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter.
		Otner parties involved in matter			
		Third party information sources,			
		such as credit reference databases			Government bodies (such as HMRC) Courts, tribunals, local authorities, the Land Registry, where required as part of the conduct of the matter.

	What we collect	Source	Purpose	Legal basis	Recipients
					UK regulatory and law enforcement bodies, where required of us under UK law or regulation.
					Our service providers (such as data storage, typing, administrative support and audit)
Other	Other information which is	Individual himself or	For use in order to fulfil our instructions	Our legitimate interests in performing our instructions.	Our client
	relevant to our retainer and which is supplied to us or obtained by us in order to	herself Our client			Other professional advisers of our client.
	fulfil our instructions from our client. The nature of the	Other professional advisers		The legitimate interest of our client in us performing its instructions.	Other parties and/or their professional advisers involved in a matter where required as part of the conduct of the matter.
	information will depend upon the matter concerned but may include:	Other parties involved in matter			
	Copies of correspondence, messages and documents written by or to the individual.	Third party information sources, such as credit reference databases		Compliance with a legal obligation	Government bodies (such as HMRC) Courts, tribunals, local authorities, the Land
	Information about health (for example in the context of medical treatment or				Registry, where required as part of the conduct of the matter.
	employment disputes or private wealth planning)				UK regulatory and law enforcement bodies, where required of us under UK law or regulation.
	Information about the individual's sex life (for				
	,				Our service providers (such as data storage, typing,

What we collect	Source	Purpose	Legal basis	Recipients
example in the context of matrimonial matters)				administrative support and audit)
Information about trade union membership in the context of employment matters.				